

The SEND Journey at St Teresa's Primary School

Stage 1 Quality First Teaching	Stage 2 Monitoring	Stage 3 SEND support	Stage 4 EHCP
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Area of need identified by the Class Teacher	Teacher to meet with SENCo to discuss which assessments need to be carried out. Assessments are carried out by Teacher/TA. SENCo to be given results.	Referrals to external agencies may be submitted.	Liaise with parent Collate all paperwork
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Teacher to discuss concerns with parent at a meeting (not parents evening) and prepares a half term intervention to support the specific learning area.	SENCo to action – meeting with parents/ observations etc	Child moved onto the SEND Register	Information is gathered and an application made for EHCP. There is no guarantee that an EHCP will be granted. Evidence of sufficient graduated approach must be gained. Reports from numerous professionals required.
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Child's progress is monitored by class teacher/TA over one half term	Child added to monitoring section of SEND register	Child's progress is monitored by class teacher and SENCO for at least three cycles (terms).	
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Discussion and referral to SENCo	Child's progress is monitored by class teachers and SENCO over a half term	Is the child making progress? If yes then remain at this stage. If no then move on to Stage 4	If an EHCP application is successful, then targets are set and reviewed regularly via the Annual Review process.
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Is the child making progress? If yes then remain at this stage. If no then move on to Stage 2	Is the child making progress? If yes then remain at this stage. If no then move on to Stage 3		

