



ST. TERESA'S CATHOLIC PRIMARY SCHOOL

SEPTEMBER 2024



St Teresa's School Mission Statement

We see the light of Jesus in the eyes of those we work, play and pray with every day. We give thanks to God for our wonderful family. Like St Teresa, we always try to do the little things well.

Dear Parents,

Welcome back to the new school year. I hope you are feeling well rested after the Summer holidays. It is wonderful to see everyone looking so refreshed and excited at the prospect of another year of learning here at St. Teresa's.

I wish all our pupils, staff, governors and parents a very happy and rewarding year ahead filled with God's many gifts and blessings for our school community.

We extend a very special welcome to our new pupils and parents. We look forward to working in partnership with you in the education of your child.

Staffing 2024/25

Headteacher	Mrs Glynne-Jones
Deputy Headteacher	Mrs Green
Leader of KS1/EYFS	Miss Gee
Assistant Head and Leader of KS2	Mr Dickie
SENCO	Dr Shipton

Class Arrangements – September 2024

Foundation	Miss Driscoll	FHD (Butterflies)	Mrs Draycott	FLD (Busy Bees)
Year 1	Miss Cowley	1RC	Miss Gibbons	1KG
Year 2	Mrs James & Miss Baguley	2JB	Miss Ball	2HB
Year 3	Mrs Clines & Mrs Clarke	3CC	Miss McKay	3MM
Year 4	Mr Balchin	4RB	Miss Uppal	4YU
Year 5	Mr Swaby	5JS	Mr Dickie	5SD
Year 6	Miss Macdonald	6KM	Mrs Lambert	6KL

Miss Baker will be starting her maternity leave on the 13th September. We wish her and her husband all the best during this exciting time.

Communication

If you have any queries or concerns about school life please make contact, in the first instance, with your child's class teacher who will always try to help you. The school diaries are the best method of passing on messages/notes to the class teachers as these are checked daily. Staff from each phase are also available first thing in the morning so that you are able to pass on quick messages to them. Teachers are available after school, if you wish to have a quick word. If you need to arrange a meeting, please make an appointment through the school office. If you have a concern about your child or any aspect of their education this is the procedure you need to follow:

- **Class Teacher** - Firstly, make an appointment to speak with the child's class teacher and book a follow up appointment where required.
- **Key Stage Leader** - Following this if your problem has not been resolved, you need to contact the school office to make an appointment to speak with the Key Stage Leader.
- **Senior Leader** - If you still have a concern a meeting will be arranged with Mrs Green or Miss Gee.
- **Headteacher** - If a more formal approach is then required a meeting with Mrs Glynne-Jones will be arranged.

School Procedures

Punctuality is very important, getting the children into good habits at the start of the term is essential. Please ensure that your child arrives no later than 8.55am and is collected promptly at the end of the day by 3.15pm. The gates are locked soon after this time so you need to report to the office to arrange collection.

All lateness at the beginning and end of the day is recorded and monitored. Please refer to the attendance policy on the school website if you require further information.

Correspondence

Please check your child's book bag and Home School Diary each day. This will contain details of what books your child is reading, homework, and other bits of useful information. We hope that the diary will give you an insight into what your child is doing in school and act as a form of two-way communication between home and school. We would be grateful if you could check and sign your child's diary each week as well as recording details of activities completed at home e.g. daily reading, spelling practice. The school website www.stteresasprimaryschool.co.uk is updated regularly with the latest information, photographs, events, etc. The school calendar and latest newsletters can also be found there.

If you need to contact the school, please do so by telephone or by sending a message through the Arbor parent app. Please refrain from using email as this is not school policy and we cannot guarantee that your email will be seen and read. We will respond to parent requests within 5 school days as it's not always possible for staff to respond immediately. Thank you for your understanding.

If you have not yet activated your Parent Arbor app or are having difficulty, please speak to a member of the office staff.

PE KITS

Pupils will continue to come to school in their PE kits and wear this for the whole day.

The current school PE kit is a plain white t-shirt and plain black shorts/leggings/jogging bottoms (no logos or brands). Children will need to wear their school jumper or cardigan and plimsoles or sensible sport trainers.

PE lessons will take place on the following days.

EYFS	TBC
Year 1	Friday
Year 2	Tuesday
Year 3	Friday (swimming)
Year 4	Wednesday
Year 5	Thursday
Year 6	Friday

Events



Religious Education and Catholic Life

First school Mass of the Year

Thursday 12th September at 9.30am in St Teresa's school hall, all parents welcome.

Feast Day of St Teresa

Tuesday 1st October at 9.30am in St Teresa's school hall, all parents welcome. Please could all children bring a yellow flower into school to honour Our Patron Saint.

Day of Peace

Monday 11th November. This will be a time to remember in our prayers those who have died in conflict and consider ways in which we can be a peacemaker.

Other Faith's Week

Week beginning Monday 18th November is Other Faith's Week. Every year group will explore a different faith and discuss the different traditions and celebrations within their allocated Faith.

Anti-bullying week

Week beginning Monday 11th November is National Anti-Bullying Week. We will remember that Jesus called us all to live in harmony with each other and consider ways in which we can build bridges when this goes wrong.

Advent Mass and retreat day

Thursday 5th December 9.30am in St Teresa's school hall, all parents welcome.

Class liturgical prayer workshop

As part of our Collective Worship provision at St Teresa's, pupil leadership of liturgical prayer is of high importance. We come together as a whole school, key stages and year groups throughout each week. All classes have the opportunity to plan and lead their class liturgical prayer to provide some reflective time during the busy school week to gather together and bring the message of scripture into focus.

We would like to invite parents and carers into school for a liturgical prayer open afternoon for each class. This will provide you with a good understanding of how we plan, prepare and lead liturgical prayer and the importance of scripture at the heart of all we do. Details of all class liturgies can be found below.

EYFS	Wednesday 30 th April	2.30pm
Year 1	Wednesday 12 th March	2.30pm
Year 2	Wednesday 18 th June	2.30pm
Year 3	Wednesday 7 th May	2.30pm
Year 4	Wednesday 25 th September	2.30pm
Year 5	Wednesday 29 th January	2.30pm
Year 6	Wednesday 27 th November	2.30pm

School Photographer

The School Photographer will be in school on Thursday 14th November for individual and siblings (in school) photographs. All pupils to wear school uniform. Please note, on this day children in Year 5 should come into school wearing their school uniform, NOT their PE kit.



E-Safety Parents Workshop

On Thursday 12th September at 2.30pm, there will be an E-safety workshop for parents. The workshop will include practical advice, links to resources and where you can find help with keeping your children safe on-line. This will take place in the school hall. All welcome.

Meet the Teacher

Please come and meet your child's class teacher on the dates below. You will find out about your child's daily routine, the curriculum they'll follow and key learning points for the year. There will be lots of top tips on how to support your child's learning at home and useful resources available to parents.

Foundation	Monday 16 th September	2.40pm
Year 1	Tuesday 17 th September	2.40pm
Year 2	Wednesday 18 th September	2.40pm
Year 3	Thursday 19 th September	2.40pm
Year 4	Friday 20 th September	2.40pm
Year 5	Monday 23 rd September	2.40pm
Year 6	Tuesday 24 th September	2.40pm

Parents Evening

Our next Parents Consultation Evenings are:

Tuesday 1st October - 3.30pm – 6.00pm by appointment only

Wednesday 2nd October - 3.30pm – 6.00pm by appointment only

You will receive a link through the Arbor parent app to book your appointment.

Teachers will be available to discuss your child's progress and targets and the classrooms will be open for you to view the children's work. These meetings are for parents only. Please ensure your child is collected as normal at the end of the school day. Please note that we cannot accommodate pupils from Trinity School on Parents' Evening. Please make alternative arrangements. Thank you.

Whole School Cake Sale Thursday 3rd October



We will be holding a cake sale on Thursday 3rd October, Year 6 and Year 2 will be organising this fundraising activity which will be supporting Missio.

We would be very grateful for any cake donations to be bought into school on Wednesday 2nd October. Please ensure your child has a maximum of £1 to spend at this event. Many thanks for your support.

Year 6 Visit to the Briars

A reminder that the Year 6 visit to the Briars is on Wednesday 18th – Friday 20th September 2024. There will be a briefing for parents and carers on Thursday 12th September at 3.30pm in the school hall.

Choral Speaking

We teach choral Speaking to improve confidence, vocabulary, speaking skills and to develop a love of literature. To share the work that the children do we would like to invite you to Our Choral Speaking event which will be held on the dates below in school.

EYFS & Year 1	Tuesday 15 th October	9.15am
Year 2 & Year 3	Wednesday 16 th October	9.15am
Year 4 & Year 5	Thursday 17 th October	9.15am
Year 6	Friday 18 th October	9.15am

Foundation Afternoon Tea

We would like to invite the parents of the children in the Foundation Stage to Afternoon Tea on Thursday 10th October at 2.15pm in the School Hall. This is an opportunity for the children to spend time with their parents sharing some of the games, stories and songs that the children experience at school. All foundation parents welcome.



Grandparents Day

We would like to invite all of our year 2 Grandparents into school on Wednesday 20th November at 9.00am to 10.30am. This will be an opportunity for Grandparents to take part in lessons and activities throughout the morning and to experience a morning at St. Teresa's School.

INSET DAYS

Please make note of the following INSET Days

Friday 14th February 2025

Friday 25th, Monday 28th and Tuesday 29th July 2025

Summer term ends on Thursday 24th July 2025.

Uniform

At St Teresa's Primary school by specifying our school uniform, we aim for straightforward and traditional styles to maintain consistency and avoid trends. It must be implemented universally and without exception. Our parents understand this and support us at home to uphold the school's high standards.

School policy on shoes.

Slip on shoes and fashion shoes are unsafe and are **NOT** part of our school uniform.

Black trainers and boots are **NOT** acceptable types of footwear to wear to school.

School Uniform is compulsory and consists of:

Hairstyles

We ask that parents be reminded of the school's expectations regarding hairstyles in line with our Uniform Policy:

- Hair should be one natural colour, no hair dye.
- The style should be appropriate for school; hair should not obstruct pupils' vision.
- Long hair must be tied back.
- Boys' hair should be no shorter than **Grade 2**.
- Tramlines, patterns and sculpting are not allowed
- Coloured extensions and beads are not allowed. Braided hair must be also one colour.
- Natural hair coloured extensions of a reasonable length need to be tied back.

If policy is not followed, parents will be contacted, and arrangements made for the pupil to stay in at play/lunchtime and not represent the school at any events or attend after school activities.

- **Please label all items of uniform**
- Please note – fashion bows are not allowed
- Jewellery, particularly earrings are not allowed. Watches are allowed (but only simple analogue)

GIRLS

Winter

Brown skirt or pinafore dress

White blouse

School tie

Brown cardigan

White or black socks or brown tights

Black school shoes with laces or straps

NO branding visible



BOYS

All year round

Grey trousers – long or short

White shirt (no polo shirts)

School tie

Brown jumper (no sweatshirts)

Black or grey socks

Black school shoes with laces or straps

NO branding visible



Flu Vaccinations 7th November

The School Nursing team have confirmed they will be visiting St Teresa's school on Thursday 7th November to administer flu vaccinations for all pupils in Foundation up to Year 6. Please complete the online consent form for each child who attends the school, this link has been sent to all parents through the Arbor app on Monday 9th September.



Administration of School Medicines

Long-term medication – arrangements can be made for medicines to be administered in school. Please make an appointment to see the relevant member of staff.

Short-term prescription medication – Please speak to your doctor about prescribing medication that can be taken outside of school hours. Non-prescribed medication cannot be administered in school. Please make arrangements for yourself or a nominated person to visit the school to administer this medicine.

Illness

If your child is ill, please notify the school as early as possible. **Pupils who have been sick or who have diarrhoea should not return to school until 48 hours after the last bout.** If a child becomes ill during school, they should be collected as soon as possible. Therefore, it is vital that we have up-to-date information of telephone numbers including home, work and mobile numbers to enable us to contact you in an emergency.



Disability Equality

If you have any special requirements regarding disability access at any of our school events, please let us know.

Facebook

We are aware that many parents use social networks such as Facebook to communicate with friends and family. Please may I remind you that if inappropriate remarks about the school or staff are posted, legal advice will be taken on behalf of the school. This is a very serious issue and will be treated as such. The legal age to have a Facebook account is 14 so we don't expect any child in our school to have access to this or any other social network forum.

Midday Supervisor Vacancies

Would you be interested in joining our lunchtime team? You would be looking after our wonderful children in the dining room and playground to ensure they remain safe and well. We are looking for people who can commit to regular hours and people who can work on a flexible basis, at least once in a three-month period. In-line with safeguarding, all our staff are subject to pre-employment checks, which includes a DBS check and required to carry out on-going training modules when required.

If you are interested in joining our lunchtime team, please visit our school website to make an application.

Yours sincerely,

A. Glynne-Jones (Mrs)
Headteacher